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Warsaw, VA 22572



(804) 313-9102
www.nnswcd.org

Board Meeting Minutes June 24, 2026

Attendees:

Directors: Greg Basye, Frank Johnson, Robert Pickett, Stephanie Romelczyk, Bobby Vanlandingham, Lewis Walker, Richard Wilkins
Staff: Lowery Becker, Kelly Brann, Brandon Dillistin, Tina Withers
Partners: Abigail Davis (USDA-FSA), Olivia Leatherwood (DCR)

Call to Order:

Chairman Robert Pickett opened the meeting at 6:29PM.

Minutes:

The minutes from May 13, 2026, Board Meeting were presented for review. ***Richard Wilkins moved to accept the Minutes as presented. Greg Basye seconded the motion. Motion carried unanimously.***

Treasurer's Report:

The Treasurer's Report for May 2026 was accepted as presented and filed for audit.

Business:

1. VCAP Approvals

a) June 2026 Round 11 Application Approvals (see attached)

Carroll Hurst (Northumberland County) VCAP Contract #08-26-022 Living Shoreline
Total Estimated Cost: \$55,065.51 Total Estimated Cost-Share: \$30,000.00

The Board was surveyed to identify any known conflicts of interest; none were voiced.
Lewis Walker moved to approve the submission of VCAP Contract #08-26-022 to the VASWCD VCAP Steering Committee for further consideration. Greg Basye seconded the motion. Motion carried unanimously.

b) June 2026 Payment Approvals (see attached)

Vincent Paladino (Lancaster Co.) VCAP Contract #08-26-005 Living Shoreline
Total Cost: \$41,269.21 Total Estimated Cost-Share: \$30,000.00

Robert Barrack (Lancaster Co.) VCAP Contract #08-26-006 Living Shoreline
Total Cost: \$42,602.70 Total Estimated Cost-Share: \$30,000.00

William Miller (Northumberland Co.) VCAP Contract #08-26-001 Living Shoreline
Total Cost: \$41,293.00 Total Estimated Cost-Share: \$30,000.00

Steve Wagner (Lancaster Co.) VCAP Contract #08-25-017 Living Shoreline
Total Cost: \$57,366.08 Total Estimated Cost-Share: \$30,000.00

Mark Allen (Northumberland Co.) VCAP Contract #08-26-009 Living Shoreline
Total Cost: \$51,357.00 Total Estimated Cost-Share: \$30,000.00

Kevin Moore (Lancaster Co.) VCAP Contract #08-26-012 Living Shoreline
Total Cost: \$51,341.25 Total Estimated Cost-Share: \$30,000.00

Spindrift Point LLC (Lancaster Co.) VCAP Contract #08-26-010 Conservation
Landscaping
Total Cost: \$36,478.42 Total Estimated Cost-Share: \$7,000.00

The Board was surveyed to identify any known conflicts of interest; none were voiced.
Greg Basye moved to approve the payment for VCAP Contract #08-26-005, #08-26-006, #08-26-001, #08-25-017, #08-26-009, #08-26-012, and #08-26-010. Bobby Vanlandingham seconded the motion. Motion carried unanimously.

2. Graves Mountain Training

Kelly Brann shared registration information for the VACDE Annual Graves Mountain Training. The conference will be held August 18-20th, at Graves Mountain Lodge in Syria, Virginia. If interested in attending contact Kelly or Tina.

3. Farmer's Right to Know Event by FOR & Potomac Riverkeeper Network

Kelly Brann shared information on the Farmer's Right To Know Event to be held on Wednesday, July 15th at Rappahannock Community College in the Warsaw Lecture Hall.

4. July & August 2026 Board Meetings

Kelly Brann noted that the VSWCB is not scheduled to meet until late July, therefore there is no pressing business that would necessitate a July or August Board meeting. The Board of Directors granted delegated authority to NNSWCD Chairman, Robert Pickett. He has the authority to make approvals on behalf of the NNSWCD Board of Directors for the following items until the September Board meeting:

- A. FY27 Budget
- B. FY 25/26 Carryover Budget
- C. Grant Agreement Approvals
- D. VCAP Approvals

Lewis Walker moved to approve granting delegated authority of the above items to Robert Pickett, Chair of the NNSWCD Board of Directors until the September Board meeting. Bobby Vanlandingham seconded the motion. Motion carried unanimously

5. Mandatory FOIA Training – September 2026

Kelly Brann noted that the mandatory FOIA training will be held in September for Board members who have not completed the training. A date has yet to be determined.

Committee Reports:

Ag Committee – Brandon Dillistin presented recommendations from the Technical Staff for review (see attached). The individual items brought to the Board for approval were:

- 1. Approval of Round 8 Blanket Approval List Totaling \$365,980.20 (see attached)**
Greg Basye moved to approve Non-COIA (WFA-NM, WFA-CC) approvals - \$362,127.75 and COIA WFA-NM Leaning Tree Farm approval - \$3,852.45. Richard Wilkins seconded the motion. Motion carried unanimously.
- 2. Approval of NNSWCD FY 26/27 Secondary Considerations (see attached)**
Bobby Vanlandingham moved to approve as presented. Lewis Walker seconded the motion. Motion carried unanimously.

3. **Approval of NNSWCD Average Cost List for FY26/27 (see attached)**
Greg Basye moved to approve as presented. Lewis Walker seconded the motion. Motion carried unanimously.
4. **Approval of FY 25/26 Carryover Report (see attached)**
Bobby Vanlandingham moved to approve as presented. Greg Basye seconded the motion. Motion carried unanimously.
5. **Approval of letter to the VASWCB (see attached)**
Greg Basye moved to approve the letter as presented. Bobby Vanlandingham seconded the motion. Motion carried unanimously.
6. **Approval of minutes from the June 24, 2026, Agricultural/Natural Resource Committee Meeting.**
Lewis Walker moved to approve the minutes as presented. Greg Basye seconded the motion. Motion carried unanimously.

Finance Committee – Kelly Brann reported that the Finance committee met on June 24, 2026. Kelly presented recommendations from the Finance Committee for review (see attached). The individual items brought to the Board for approval were:

1. **Building Fund – Approval of Building Fund Name & Purpose Change to Research Farm Fund (see attached)**
Greg Basye moved to approve as presented. Lewis Walker seconded the motion. Motion carried unanimously.
2. **CD Renewals – Effective June 27, 2026 (see attached)**
Greg Basye moved to approve as presented. Lewis Walker seconded the motion. Motion carried unanimously.
3. **Draft FY 26/27 Budget - (see attached)**
Greg Basye moved to approve as presented. Bobby Vanlandingham seconded the motion. Motion carried unanimously.

Personnel Committee – Kelly Brann reported that the Personnel Committee met on June 10, 2026. Kelly Brann presented recommendations from the Personnel Committee for review (see attached). The individual items brought to the Board for approval were:

1. **End-of-Year Employee Reviews (see attached)**
2. **Premium Only Plan Renewal (see attached)**
3. **NNSWCD Employee Handbook – Rev.062426 (see attached)**
4. **FY25/26 Payroll Budget Amendments (see attached)**
5. **FY 26/27 Payroll Budget (see attached)**
Richard Wilkins moved to approve the recommendations as presented. Frank Johnson seconded the motion. Motion carried unanimously.

Partner Agency Reports:

DCR – Olivia Leatherwood – see attached report

NRCS – Lucee Kossler – see attached report

VCE – Stephanie Romelczyk – see attached report

Staff Reports:

District Operations Manager – Kelly Brann – see attached report

District Technical Manager – Brandon Dillistin – see attached report

Financial Administrative Assistant – Joanna Balderson – see attached report

Education Conservation Specialist – Lowery Becker – see attached report

Agricultural Conservation Specialist – Aaron Saunders – see attached report

Administrative Assistant – Tina Withers – see attached report

New Business:

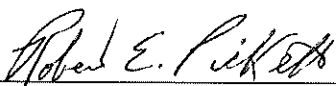
1. Appointed Director Position

Kelly Brann advised that the term for the NNSWCD's Appointed At-Large Director position ends on December 31, 2026. Nomination paperwork is due to DCR by September 2nd. Greg Basye expressed interest in wanting to continue to serve as the Appointed At-Large Director. ***Richard Wilkins moved to approve Greg Basye serving as the Appointed At-Large Director for another 4 year term. Bobby Vanlandingham seconded the motion. Motion carried unanimously.***

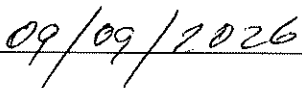
Next Meeting: Wednesday, September 9, 2026, at 6:00PM in the NNSWCD Conference Room.

Adjournment:

Bobby Vanlandingham moved to adjourn the meeting. Greg Basye seconded the motion. Motion carried unanimously. The meeting adjourned at 8:14PM.



Robert E. Pickett, Chairman



Date